

**REGULAR MEETING -- Board of Supervisors**  
**Anne Arundel Soil Conservation District**  
**2662 Riva Road, Suite 150**  
**Annapolis, Maryland 21401**  
**March 28, 2018; 8:00 AM**

<b>Supervisors Present:</b>	Brian Riddle, Chair 03.17	9/12
	Vaughn Foxwell, Treasurer 06.17	9/10
	John Colhoun, Member 04.16	12/12
	Gary Palmer, Member 01.18	3/3

<b>Associate Supervisors Present:</b>	Mike Superczynski, Associate Supervisor 01.15	3/3
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<b>Others Present:</b>	Heydsha Cordero, Soil Conservationist, NRCS	
	Lisa Barge, AAEDC	
	John Czajkowski, District Manager, SCD	
	Joe Superczynski, Senior Ag. Soil Conservation Specialist, SCD	
	Keli Kirby, Office Manager, SCD	
	Bonnie Griffie, Secretary, SCD	
	Jamie Tiralla, Publicist	
	Cindy Greb, Executive Director for RC&D	
	Glen Gass, Civil Engineer Consultant	

<b>Absent:</b>	Steuart Pittman, Vice-Chair 04.14	10/12
	Mike Scheffel, Area Coordinator, MDA	
	Dave Myers, UMD Extension	

The meeting was called to order at 8:01 a.m. by B.Riddle.

**REPORTS:**

**Financial, K. Kirby:** (No Approval)

- The District financial reports
- The MDA financial report
- *Decided not to utilize Bills.com due to cost.*
- *V. Foxwell put in his recommendation for CliftonLarsonAllen (CLA) as our new accounting firm. **PASSED** (Foxwell, Palmer)*
- *Discussion on Liquid Assets: alternative ways to produce income such as charging fees, fee schedules impact on the MOU, fee schedule calculations per acre, predictability of mining income, sustainability and security of SCD IF the County should choose to discontinue the current relationship, benefits extended to District employees from the*

*County, retaining some funding would be beneficial should we need to recover from a County MOU separation.*

- *MOU: pinpoint who in the county drafted the document, the use of other SCD's MOU as an outline, SCD's use of legal counsel to review proposed document, possibility of negotiating with I&P before using attorney, change of MOU to Grant between two drafts of the document, table discussion and continue at April Board Meeting.*

**MINUTES:** (Colhoun, Palmer)

- The February minutes were accepted.

**NRCS, H. Cordero**

- See attached report
- Influx of Farm Plans this month due to EQIP
- Explanation of Local EQIP Workgroup available to AA Co. and Regular EQIP that is open to the State.

**Introduction of Guests**

Cindy Greb, Executive Director for RC&D  
Glen Gass, Civil Engineer Consultant

Presentation on the Shoreline Stabilization of Greenbury Point peninsula located at the Naval Support Activity. Shoreline restoration will expand 1,100 linear feet, from the southern tip of the peninsula and extend northeast along the bay side. This would be a partnership between RC&D and AASCD, with RC&D handling project management tasks and AASCD handling the construction/inspection tasks. Glen Gass will serve as the Engineer. Additional contractors have been selected already. A site visit is scheduled for Friday, March 30<sup>th</sup>. Proposal will be due April 6<sup>th</sup>. Benefits: assisting with TMDL goals, experience for staff, additional source of income. Motion made to partnership with RC&D (Foxwell, Colhoun).

**Urban, K. Holland**

- See attached urban report.

**Agriculture, J. Superczynski**

- See attached agriculture report.
- Discussion on the process of updating farm plan

**Public Relations, J. Tiralla**

- Updates and website maintenance
- Spring Newsletter ready, will need B. Riddle to look over his biography and supply quote
- Looking to lineup spring dates to start shooting video for website/Facebook
- Press release went out about the upcoming Envirothon, Eye on Annapolis picked it up
- A meeting is with Rick/The Capital to drum up some interest in our mission

## **Cooperator Agreements** (Palmer, Foxwell)

### **Aaron McCann**

Owner/Operator: Antishca Leven. Holloway Road, Glen Burnie. 0.86 Acres. Vegetable

### **Eileen Beard**

**Update** Owner/ Operator: Sally Brice-O'hara. Whitehall Road, Annapolis. 47 acres.  
Boarding horses and lease to Central Sod.

### **David Scheler**

**EQIP Update** Owner/Operator: John Minetola. Rossback Road, Davidsonville. 2.07 acres. Fresh market vegetables. **Proposed high tunnel**

*Discussion on developing tools to track production on NSA Restoration, Ag and Urban production, and resource utilization. Having these systems in place with allow for quantifiable measures when making requests of the County.*

## **SWOPs** (Foxwell, Palmer)

### **Aaron McCann**

**EQIP Update** Owner/ Operator: Brenda Lamb. Governor Bridge Road, Davidsonville. 15.7 acres. Equine

**EQIP Update** Owner/Operator: Jeremy Keister. Solomons Island Road, Harwood. 1 acre. Fresh market vegetables. **Proposed high tunnel.**

**EQIP Update** Owner: Joseph and Wendy Cramer Operator: Billy Ford. Muddy Creek Road, Harwood. 42.3 acres. Grain Production **EQIP Contract**

**EQIP Update** Owner: Gordon Collinson Operator: Billy Ford. Muddy Creek Road, Harwood. 35.1 acres. Grain Production. **EQIP Contract**

**EQIP Update** Owner: Smithsonian Institute Operator: Billy Ford. Muddy Creek Road, Harwood. 804.8 acres. Grain Production. **EQIP Contract**

**EQIP Update** Owner: Barbara Tucker Operator: Billy Ford. Muddy Creek Road, Harwood. 119.5 acres. Grain Production. **EQIP Contract**

### **Eileen Beard**

**Update** Owner/ Operator: Sally Brice-O'hara. Whitehall Road, Annapolis. 47 acres.  
Boarding horses and lease to Central Sod.

**EQIP Update** Owner/Operator: Chris Wilson/ Obligation Farm. Solomons Island Road, Harwood. 223 acres. Equine

### **David Scheler**

**EQIP Update** Owner/ Operator: Tim Zang. Muddy Creek Road, Harwood. 100 acres. Corn, small grain, soybeans. **Proposed high tunnel.**

**EQIP Update** Owner/Operator: Gary Palmer. Muddy Creek Road, Churchton. 22.61 acres. Fresh market vegetables, Christmas trees. **Proposed high tunnel.**

EQIP Update Owner/Operator: John Minetola. Rossback Road, Davidsonville. 2.07 acres. Fresh market vegetables. **Proposed high tunnel.**

EQIP Update Owner/Operator: Verna Holtzendorf. West River Road, Shadyside. 10.9 acres. Fresh market vegetable. **Proposed high tunnel.**

EQIP Update Owner/Operator: Langton Green Inc. Arundel on the Bay Road, Annapolis. 12.3 acres. Fresh market vegetables. **Proposed high tunnel.**

EQIP Update Owner/Operator: Goshen Farm Preservation Society. Cape Saint Claire Road, Annapolis. 21.6 acres. **EQIP Contract**

### **Old Business**

- Update on new vehicle, J. Czajkowski contacted Central Services about using their fleet rates to purchase a new vehicle. We must check to see if the County will use our current vehicle as a trade-in, otherwise we would have to sell it. J. Colhoun motions the purchase of a new vehicle and J. Czajkowski to dispense of the current vehicle how he sees fit. **PASSED.** (Colhoun, Foxwell)
- 27 applicants for Lou's position, approximately 5 applicants that are qualified based on job description. J. Superczynski, L. Coronos, and J. Czajkowski will be present for interviews. New employee will be a full-time employee. Board members are invited to sit in on interviews.

### **New Business**

- Discussion on the creation of policies and procedures for the office, topics of inclusion and legal counsel to proofread and comment.
- Agriculture Census; to forecast where money is going to be spent, future of farming, etc. Reports like these may affect the funds the county receives from agencies. Does this effect the flow of funds from USDA?
- Is 8:00 a better time to hold this meeting? **PASSED** (Palmer, Colhoun)

### **SET TIME AND DATE FOR NEXT MEETING**

- The meeting adjourned at 10:47 a.m. (Palmer, Foxwell)
- The next meeting is April 18, 2018 @ 8:00 a.m.